



St. Martin's School

115 South Frederick Avenue
Gaithersburg, Maryland 20877

301-990-2441
Fax 301-990-2688
<http://www.smsmd.org>

GENERAL INFORMATION Prospective Students 2008-2009

WELCOME TO ST. MARTIN'S SCHOOL!

ADMISSION POLICY:

Students are admitted to Saint Martin's School based on the following order:

1. Children who have brothers and/or sisters in the school
2. Children of registered and active Parish families
3. Children transferred from another Catholic school
4. Catholic children from other Parishes
5. Non-Catholic children

A placement screening will be given. The following documents must be turned in on or before the scheduled screening day:

1. A completed Application Form and Parent/Student Questionnaire
 2. Information letter completed by the child's school teacher
 3. A copy of the child's Birth Certificate
 4. Copies of Sacramental Certificates (If Catholic)
 5. A copy of child's most recent report card
 6. Application fee. \$50.00 This fee is non-refundable. Checks or Credit Cards (VISA, MasterCard or Discover) are accepted. Please make checks payable to St. Martin's School.
 7. Once the student is accepted a **Registration Fee** will be required. This is a non-refundable fee, which counts as the first tuition payment. **This payment will be due 1 week after receiving notification of acceptance.**
- Children entering Kindergarten **must be 5 years old by September 1, 2008.**
 - Children entering Grade 1 must have successfully completed Kindergarten, and they must be 6 years old by September 1, 2008.
 - St. Martin's School does not discriminate on the basis of race, creed, or nationality.

For further information at this time, please visit our newly revised website:

www.smsmd.org



RELIGION: Students attend Mass once a week on an assigned class day. The students also attend Masses on a monthly basis as a student-body. Classes are assigned to prepare the Liturgy and to lead the student-body in prayer. Throughout the week, students participate in daily prayer, special Para-Liturgical services and daily Religion classes. An active social justice program is in practice.

ACADEMIC PROGRAM: St. Martin's provides a 21st Century academic program in all subject areas. Spanish is offered as well for students in Grades K- 8. Traditionally, our children score above average on standardized testing. We have a state-of-the art technology program. Computers are located in the classrooms and in the computer lab adjacent to the Library. Classes in technology are held for all grade levels and integrated as well as throughout the curriculum.

EXTRA CURRICULAR ACTIVITIES: Various after school activities are available to the students: Our students participate in Scouting, CYO basketball, and city league sports. Some of our students also take Golf lessons. There are fees for some of these activities. Band classes are available for students in grades 4 – 8. In addition, boys and girls in grades 4 – 8 may be altar servers. Students may also participate in the Student Council in grades 1 – 8 and the Safety Patrol program in the middle school.

HOURS OF SCHOOL: The school day begins at 7:55 a.m. and ends at 2:45 p.m. A yearly calendar will be sent home in August and a monthly calendar update will be sent home at the end of every month. St. Martin's School follows Montgomery County Public Schools for all weather cancellations and late openings.

BEFORE SCHOOL: Parents provide supervision for the children from 7:30 a.m. to 7:55 a.m. Children may NOT be dropped off before 7:30 a.m. There is no charge for this service; however, this program relies solely on the generosity of our parent volunteers. We encourage as many parents as possible to participate in this endeavor.

AFTER SCHOOL: St. Martin's After-Care program is licensed by the State of Maryland and our staff is fully certified. The hours are 2:45 p.m. to 6:00 p.m. During the current school year (2007-08), the full time per week cost has been \$65.00 per child. The "drop-in fee" (up to 2 days per week) is \$6.00 per hour or any part of an hour per child.

UNIFORMS: All students must wear approved uniforms. These are available from:

March Uniforms Inc.
12 N. Washington St.
Rockville, MD 20850
(301) 217-9273

Flynn & O'Hara:
Twinbrook Shopping Center
2208 Viers Mill Rd.,
Rockville, MD 20851
(301) 838-8958.



A second hand uniform exchange program is also available. This usually occurs in May.