

Service Opportunities

All St. Martin's Catholic School families are required to contribute service to the school. This contribution not only enhances the special character of St. Martin's but also significantly reduces the cost of tuition.

The most effective way to build community, enhance communication, and save money is for families, faculty, and staff to collaborate and cooperate on school activities. Statistics show that parents, who share their time and talents at their child's school, have children who work hard and who have very positive feelings about themselves. We are most grateful to our school parents, grandparents, and parishioners of St. Martin who share their time and talent on behalf of St. Martin's School.

Please visit [Homeroom Parent and Volunteer/Service Information](#) for more information about the activities listed below and for *Virtus* Child Protection Training and Compliance requirements. See the [Parent-Student Handbook](#) for information about service hours and requirements.

Parent/Guardian Cooperation

Parents/Guardians and students understand and acknowledge the Roman Catholic religious nature of St. Martin's. Parents/Guardians and students agree not to publicly repudiate the teachings and traditions of the Roman Catholic Church, and will respect and support the unique identity that St. Martin's derives from its Catholic faith. As the primary educators of their children, parents/guardians will not act in ways that contradict the Catholic nature of St. Martin's. Parents/Guardians shall cooperate fully with the school and the students shall participate in all required school programming, including instruction in the Catholic faith and attendance at Mass. As the primary educators of the students, parents/guardians agree to act in ways that promote the best interests of the church and school and will comply with the policies of the Archdiocese of Washington and St. Martin's.

Service Opportunities

Most volunteer opportunities fall into one of six categories: direct student supervision, fundraising, facilities maintenance, social events, school assistance, or parish-related activities. All volunteer opportunities that interact with students **require** volunteers to be in compliance with Archdiocesan Child Protection policies. This including attendance at *Virtus* Child Protection Training* program and clearance pursuant to completion of a background check. Please contact the school office at office@smsmd.org or (301) 990-2441 for more information.

- Direct student supervision*

Competent direct student supervision is essential for the health and safety of all students. Parent volunteers provide necessary support for faculty and staff in the shared responsibility of maintaining a secure and safe school environment.

- Fundraising

Successful fundraising provides critical support for annual budgetary needs. The Home and School Association (HSA) coordinate many of these activities.

- Facilities maintenance

A building in continuous use requires continuous maintenance, and the school is well supported by the work of a full-time facilities manager. Parent volunteers provide additional, valuable support to maintain a clean, safe, and attractive building.

- Social events*

Social events are a necessary and enjoyable part of community life. These opportunities celebrate milestones and strengthen relationships in the larger school community.

- Parish-related activities*

These volunteer opportunities support both the school and parish and allows SMS families to participate in community building activities.

- Grade-Specific Activities*

In addition to the opportunities cited above, families can fulfill some of their hours with grade-specific activities.

- School Assistance

Last, this type of volunteer opportunity allows families to engage with other SMS families, assist school office and participate in school outreach.

ACTIVITY	TIME FRAME	SERVICE TYPE	CONTACT PERSON(S)	CONTACT INFORMATION
Angel Fund Bake Sale	Monthly (School Year**)	Fundraising	Homeroom Parent for Monthly Sale	See <u>Home and School Association</u>
Annual Dinner, Dance & Auction	March	Fundraising	School Office	office@smsmd.org 301.990.2441
Back to School Picnic	August	Social Events	Shauntese Adams	shauntese.l.adams@lmco.com

Bingo	Every Friday (All Year)	Fundraising	OPEN Position	bingo@smsmd.org
Book Fair	December & May	Fundraising	School Office	office@smsmd.org 301.990.2441
Box Tops	School Year	Fundraising	Ann Manyin	hannera@aol.com
Boy Scouts Cub Scouts (Gr. K-5) Boy Scouts (Gr. 6 or age 11-18)	September - June	Direct Student Supervision	OPEN Position	
Breakfast with Santa	December	Direct Student Supervision/Social Event	Fifth Grade Homeroom Parent	See <u>Home and School Association</u>
Catholic Schools Week Children's Bingo Teacher Appreciation Week Teacher Appreciation Lunch	January	Direct Student Supervision	Kindergarten Homeroom Parent First Grade Homeroom Parent Sixth Grade Homeroom Parent	See <u>Home and School Association</u>
Classroom Aide	School Year	Direct Student Supervision	School Office	office@smsmd.org 301.990.2441
CYO Sports	School Year	Direct Student Supervision	Brian Woodland Mark Milton	woodlandbrian@gmail.com mark_milton@comcast.net
Dinner Night Out	School Year	Social Event	Kristin Leroux	kejohnst2@gmail.com
Early Birds	School Year	Direct Student Supervision	Luke Bello	lukemanbello1974@gmail.com
Facilities	School Year	Facilities Maintenance	Mark Little	markl@trucknamerica.com
Fall Fundraiser	October thru November	Fundraising	Emily Molloy	smartinschoolauction@gmail.com
First Communion Reception	May	Direct Student Supervision	Third Grade Homeroom Parent	See <u>Home and School Association</u>
First Reconciliation Celebration	February	Direct Student Supervision	Second Grade Homeroom Parent	See <u>Home and School Association</u>
Gaithersburg Book Festival	May	Social Events	Home & School Association	hsa@smsmd.org

Girl Scouts Daisies (Gr. K-1) Brownies (Gr. 2-3) Juniors (Gr. 4-5) Cadettes (Gr. 7-8)	September - June	Direct Student Supervision	Charlotte Conway Erika Herrera Amanda Roberts Brooke Davis-Ritchie Sue Yeates Rossio Kersey Wilma Javelosa	charlotte.e.conway@gmail.com Herrera.erika02@gmail.com arsroberts@gmail.com badritch@outlook.com shyeates@me.com rkkersey@aol.com wje9@aol.com
Graduation Reception	June	Direct Student Supervision	Seventh Grade Homeroom Parent	See <u>Home and School Association</u>
Grandparent's Day	May	Direct Student Supervision	Fourth Grade Homeroom Parent	See <u>Home and School Association</u>
Halloween Trunk or Treat	October	Direct Student Supervision/Social Events	School Office	office@smsmd.org 301.990.2441
Hospitality Coordinator	School Year	Social Event	OPEN	
International Dinner	February	Social Events	Jennifer Mohrbacher (PreK Teacher)	jmohrbacher@smsmd.org
Laundry Services	School Year	School Assistance	School Office	office@smsmd.org 301.990.2441
Library Aide	School Year	Direct Student Supervision	School Office	office@smsmd.org 301.990.2441
Lunchroom/Recess	Daily - School Year	Direct Student Supervision	School Office	office@smsmd.org 301.990.2441
New Family Mentor Program	July - September	School Assistance	Julie Espina	Julie.espina@gmail.com
Parish Picnic	June	Parish Related Activities	Mark Little	markl@trucknamerica.com
Religious Life	School Year	Direct Student Supervision	School Office	office@smsmd.org 301.990.2441
Service Hours	School Year	School Assistance	School Office	office@smsmd.org 301.990.2441
Spirit Gear	School Year	Fundraising	Ino Ruiz	iruiz@rocketmail.com
Used Uniform Sales	August	Fundraising	Laurel Martin	mart556@comcast.net
Virtus Child Protection Training and Compliance	School Year	Direct Student Supervision	Pat Dorney	dorneymp@aol.com 301.977.9028

***School Year runs from August through June unless noted otherwise*

If you do not see an activity listed in which you are interested or want information about other volunteer and service opportunities, please contact the Home and School Association at hsa@smsmd.org or the school office at [301.990.2441](tel:301.990.2441) or office@smsmd.org.

Thank you to all of our volunteers!



